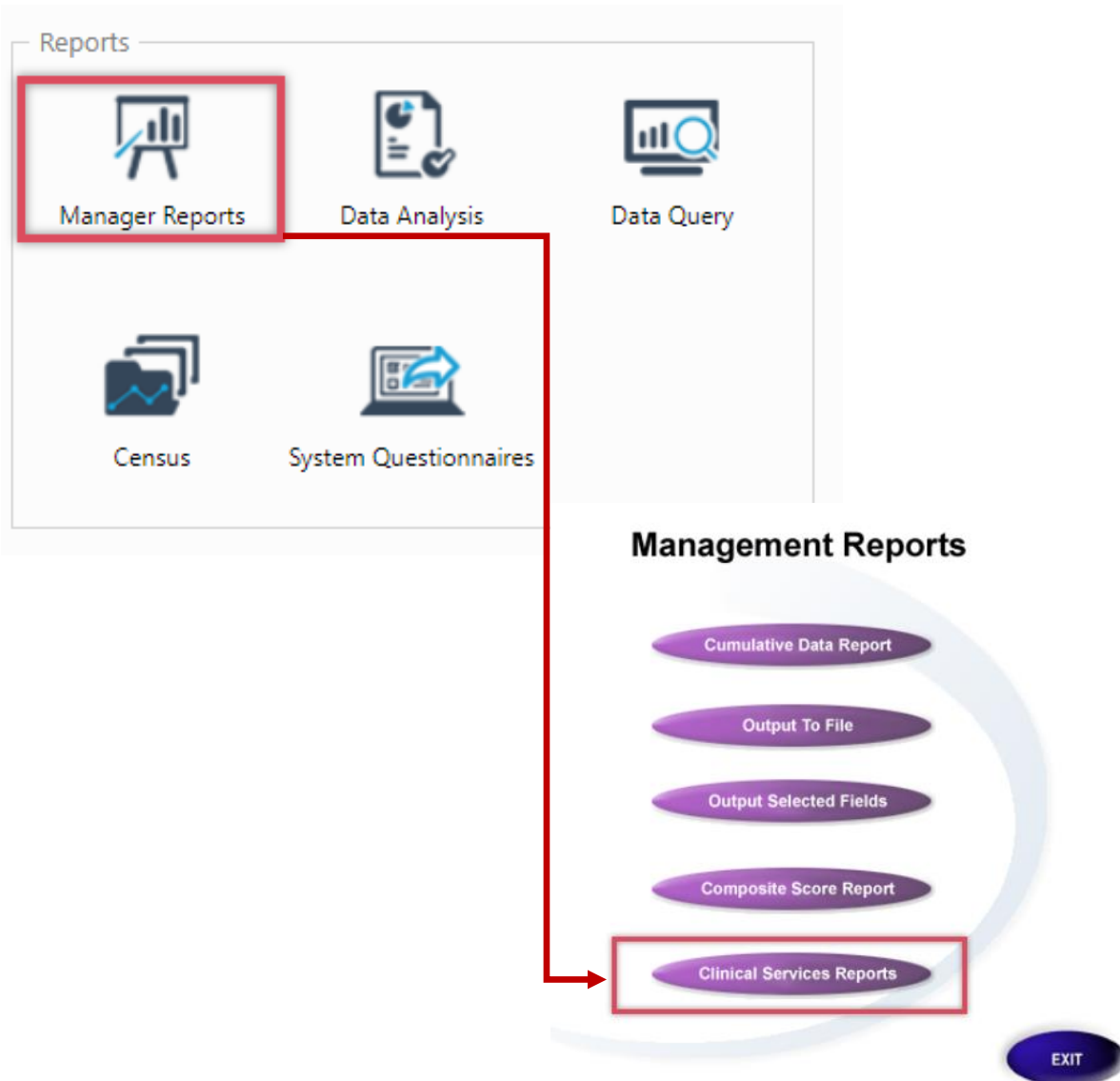


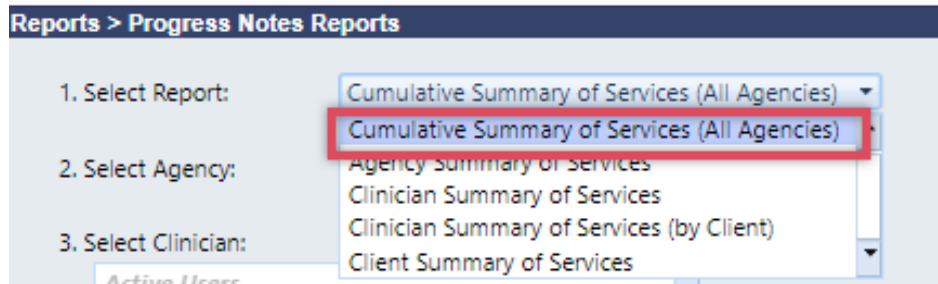
## How to use Cumulative Summary of Services (All Agencies)

1. The Cumulative Summary of Services (All Agencies) provides a report pulling from Progress Notes, Session Type codes with Description, duration of hours spent for each session type and charges for services provided. **Recommend using this report to see all agencies when you have a multi-agency setup.**
2. To access the report you will need to have Administrative or Super Admin level access.
3. Cumulative Summary of Services (All Agencies) can be found on the AccuCare Main Menu in the Reports quadrant under Manager Reports → Clinical Services Reports



## How to use Cumulative Summary of Services (All Agencies)

4. Upon opening Clinical Services Report select Cumulative Summary of Services (All Agencies).



Reports > Progress Notes Reports

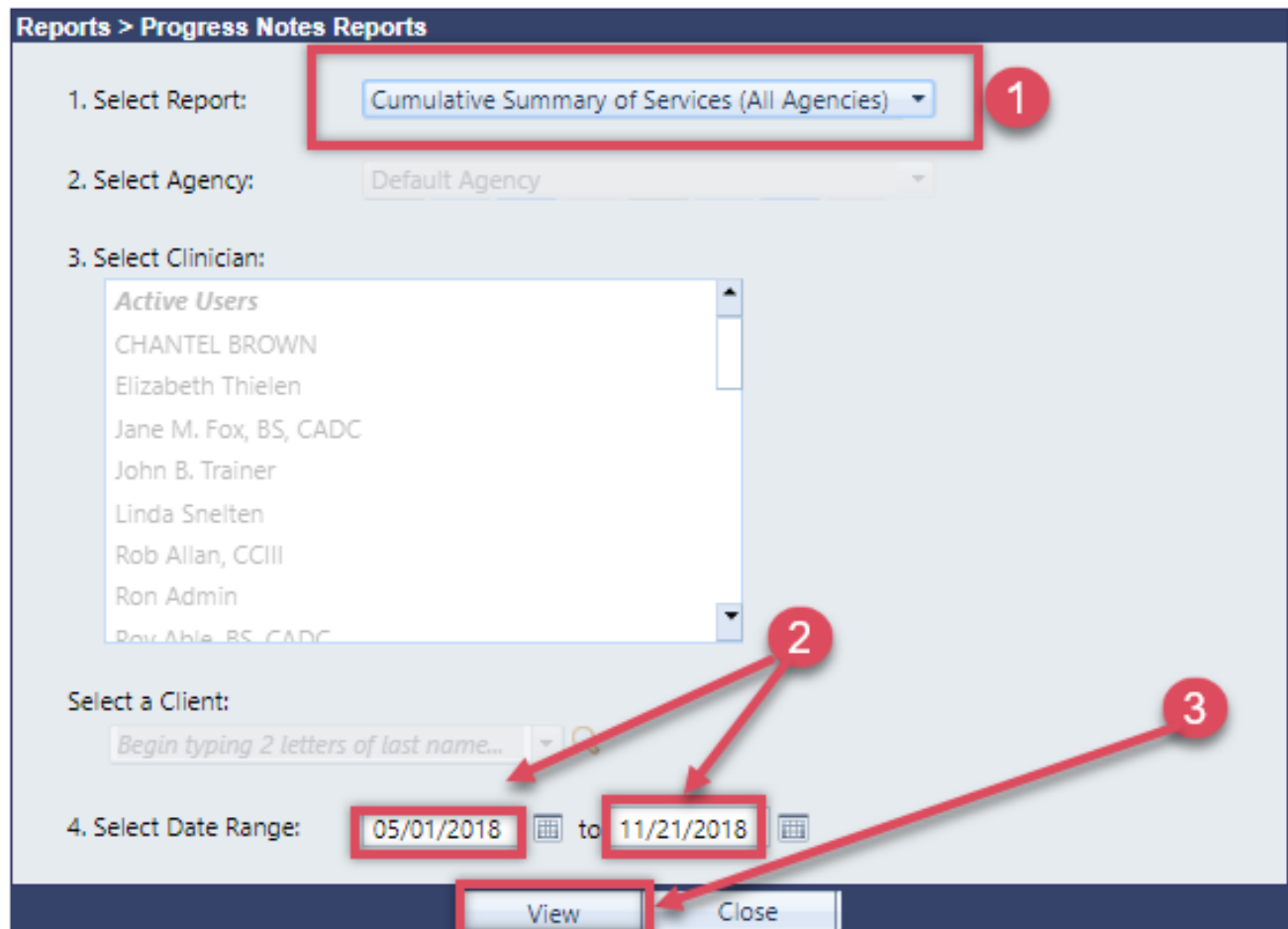
1. Select Report: Cumulative Summary of Services (All Agencies) (highlighted)

2. Select Agency: Agency Summary of Services

3. Select Clinician: Clinician Summary of Services (by Client)

Client Summary of Services

5. Select Agency, select clinician and select client will be grayed out for this option since the focus is on all Agencies. Enter a Date Range then click the [View] button for the report.



Reports > Progress Notes Reports

1. Select Report: Cumulative Summary of Services (All Agencies) (1)

2. Select Agency: Default Agency

3. Select Clinician: Active Users

CHANTEL BROWN

Elizabeth Thielen

Jane M. Fox, BS, CADC

John B. Trainer

Linda Snelten

Rob Allan, CCIII

Ron Admin

Ray Able, BS, CADC

Select a Client: Begin typing 2 letters of last name...

4. Select Date Range: 05/01/2018 to 11/21/2018 (3)

View Close

## How to use Cumulative Summary of Services (All Agencies)

6. Here is an example of the report. You can preview to print, export to PDF or Word.

**Orion Behavioral Health Services**  
**18047 Oak Street**  
**Omaha, Ne. 68130**  
**Phone: 402-341-8880**  
**Fax: 402-341-8911**

**Cumulative Summary of Services (All Agencies)**

05/01/2018 to 11/21/2018

Code	Description	Duration (Hrs)	Charges (\$)
100	Art	47:00	\$0.00
1720	Client Centered Consult	12:00	\$1,200.00
105	DUI Evaluation	4:30	\$450.00
1150	FAC Assessment	11:00	\$0.00
1152	FAC Individual	2:00	\$0.00
1756	Family Therapy - Group	9:00	\$252.00
1070	Gambling Admission (Intake)	2:00	\$250.00
1071	Gambling Assessment	11:00	\$1,100.00
1072	Gambling Outpatient Group	15:00	\$420.00
572	Group -Basic Outpatient	6:00	\$168.00
1425	Group -IOP	81:00	\$2,268.00
952	Individual -Basic Outpatient	9:15	\$925.00
1452	Individual -IOP	11:15	\$1,125.00
1470	IOP Intake	12:00	\$1,500.00
125	Jail Evaluation	4:45	\$1,187.50
1705	Mental Health Assessment	1:00	\$100.00
1722	Mental Health Case Management	8:00	\$0.00
1752	Mental Health Individual Counseling/Therapy	4:00	\$400.00
204	Narrative Follow-Up	3:00	\$0.00
205	Narrative/Non-DUI Evaluation	3:00	\$300.00
1522	Peer Recovery Group	9:00	\$252.00
1502	Peer Recovery Individual	3:00	\$300.00
1253	Youth Individual	4:00	\$400.00
<b>Totals:</b>		<b>272:45</b>	<b>\$12,597.50</b>

Print
Export to PDF
Export to Word
Close