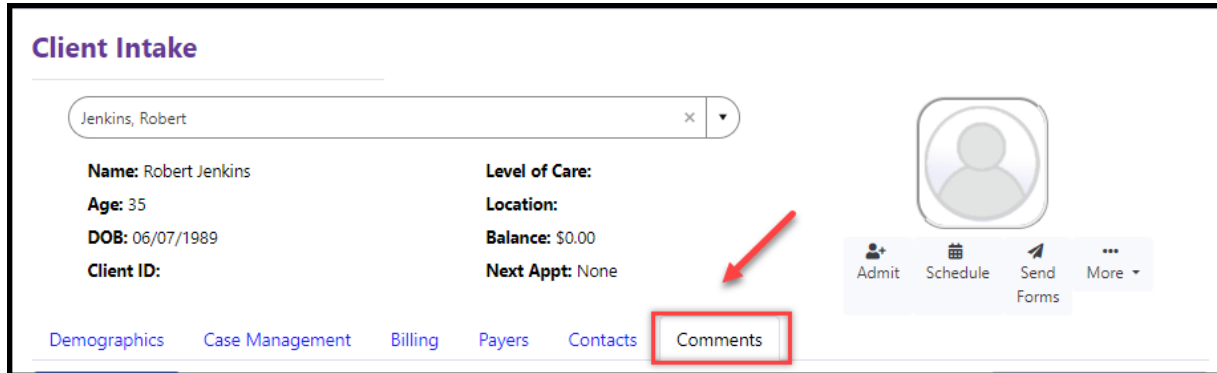


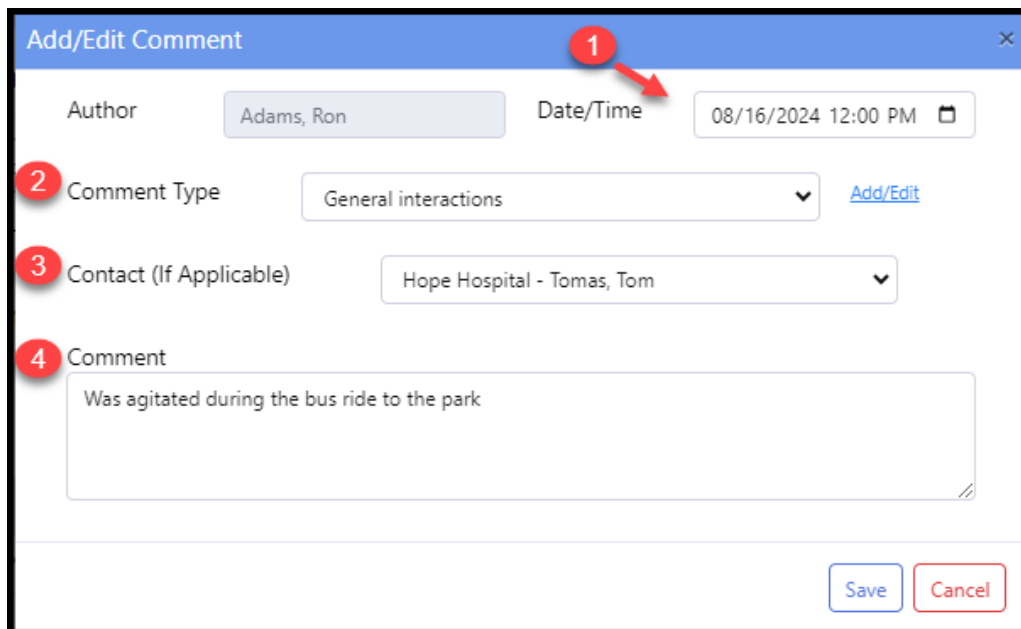
Adding Comments to Client Record

The user will be able to document comments regarding the client that may not be a part of the client summary



The screenshot shows the 'Client Intake' form for Robert Jenkins. The form includes fields for Name, Age, DOB, Client ID, Level of Care, Location, Balance, and Next Appt. A red arrow points to the 'Comments' tab in the bottom navigation bar, which is highlighted with a red box. Other tabs include Demographics, Case Management, Billing, Payers, and Contacts. On the right, there is a profile picture placeholder and a menu with options: Admit, Schedule, Send Forms, and More.

Comment Tab



The screenshot shows the 'Add/Edit Comment' form. It has a blue header bar with the title and a close button. The form contains the following fields and controls:

- 1** **Date/Time**: A text field with the value '08/16/2024 12:00 PM' and a calendar icon.
- 2** **Comment Type**: A dropdown menu with 'General interactions' selected and an 'Add/Edit' link.
- 3** **Contact (If Applicable)**: A dropdown menu with 'Hope Hospital - Tomas, Tom' selected.
- 4** **Comment**: A large text area containing the text 'Was agitated during the bus ride to the park'.

At the bottom right, there are 'Save' and 'Cancel' buttons.

1. Enter a document with the date and time of the comment.
2. Add a comment type from the picklist or create a new one using the [Add/Edit](#) link.
3. A contact can be added if applicable
4. Enter your comment here

The history of all comments will be listed on the Comments tab on the main page

Demographics Case Management Billing Payers Contacts Comments						
+ Add Comment		<input type="text" value="Search"/>				
Date/Time	Author	Comment Type	Contact	Comment	Actions	
08/08/2024 09:27 AM	Jones, Sandy	Initial Contact	Jones, Sandy			
08/07/2024 11:15 AM	Jones, Sandy	Case Management	Bobson, Billy Joe	Billy was calling to check in on sandy		
07/31/2024 03:50 PM	Jones, Sandy	Outreach to Family	Karate, Johnny James	Following up		
07/30/2024 09:43 PM	Jones, Sandy	Case Management	emergency Room	Made sure that they were ok		
07/30/2024 05:43 PM	Jones, Sandy	Outreach to Family	Karate, Johnny James	Tried to see how she was doing		
07/30/2024 05:42 PM	Jones, Sandy	Initial Contact	Givens, Sarah	This is the comment		
07/28/2024 05:02 PM	Jones, Sandy	Initial Contact		Received a call looking for a bed		

For additional questions, contact AccuCare Support at 800-324-7966 or email support@orionhealthcare.com and we will be happy to assist you!